West Central Regional Quality Council
Funded by the Minnesota State Legislature

Meeting Minutes June 20th, 2023, 1:30 pm

The Regional Quality Council will:

1. Support efforts and initiatives that drive overall systems and social change to promote inclusion of people who have disabilities in Minnesota
2. Improve person-centered outcomes in disability services
3. Identify or enhance quality of life for people who have disabilities

West Central Regional Quality Council Meeting Minutes

Present: Shannon, Jason, Molly, Jackie, Calley, Kerri, Mike, Hollie, Celeste, Bill, Janna, Melanie, Laurie, Phyllis, Chad
Absent: Sherri, Jen, Marni, Lukas, David, Christine, Angela, Michele
RQC Staff: Donna, Katie, Kerri
Guest Speaker: Aric Gregg

1. **Welcome/Introductions.** Welcome Molly McKinnon and Michele Mogen!!
1. Icebreaker question: If you won a free summer vacation, what would you choose?

2. **Culture of Safety and Data Action workgroup –** Aric Gregg, DHS **(**30 minutes)

- Aric talked about how the culture of safety helps us look at incidents or problems differently instead of blame, termination, and policy change.
    - Typical issues are elopement, medication error, staff sleeping, and wheelchair safety.
- Purpose of a data action workgroup
    - review systemic data from incident reviews
    - make recommendations to the Culture of Safety Action Group
- Workgroup would meet for 2 hours/month, starting in September
    - Could go through DHS training -one scheduled for September 7th
        - **DHS Culture of Safety Training**
- Email Donna if you are interested in joining the data action workgroup

2. **Membership**

- Who is missing? Are there people we could add for the workgroups? Need to look beyond Clay County, and add people of different cultures

- People with disabilities - have 3
- Family Members of people who have disabilities - have 4
- Disability Service Providers - have 4
- Disability Advocacy Groups -1 (regional)
- Education – have 3

3. **Workgroups -** Full council brainstorm

Employment

- Shannon & Mike met with the FMWF Chamber. They were very open to the possibility of a panel with WCRQC about hiring people with disabilities.
  - would be about 2-6 months out
- Talked about making a video for the meeting-
  - Donna, Jacki, Katie, Jason and Mike meet and work on specific purpose/goal of a video. (Mike will be gone end of June-mid July)
    - Determine who it is for
    - What kind of media platform
    - Meet before concept meeting with the video company
  - Shannon mentioned another video company - Chezy
  - TellWell is the video company Jackie mentioned. CCRI has used them & Chezy. Chezy makes shorter videos at a lower price point.
- Donna - Chamber Foundation group meets monthly on Wednesdays. They discuss hiring people of color and immigrants but so far people with disabilities aren't included. Maybe try and work with them to get disabilities included in the next grant.
- MBA is having a Diversity Career Fair-does this include those with disabilities? Thursday, June 22, 11-2 at the Moorhead Career Academy
- Laurie will take part in Otter Tail Employment Forum 6-21

Transition to Adulthood

- We talked about pre-employment (Pre-ETS) program through vocational rehab. Are schools aware of this and utilizing it?
- Katie is continuing to work on a checklist that also has resources for each item.
- Jen is working on a chat bot for resources; will demo

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Action Items:

- Everyone-Data action workgroup-let Donna know if you can be a part of it
- Katie-continue to work on transition checklist
- Donna, Jackie, Mike, Jason and Katie-think about goals of the video
- Laurie-get information from employer meeting in Ottertail Co.
- Katie-go to career fair and see who is there

4. **Next Meetings**
    - Need Co-chairs – facilitate & help set agenda for meetings & workgroups
        - **Next Meetings:**
            - **June 22nd,11-12:30- - Statewide Workforce Shortage Meeting**
            - **1:30 July18th - WCRQC meeting**

              (3rd Tuesday of each month)

Action Items:

Everyone-Data action workgroup-let Donna know if you are able to be a part of it

Katie-continue to work on transition checklist

Donna, Jackie, Mike, Jason and Katie-think about goals of the video

Laurie- talk to employers in Ottertail Co.

Katie-go to career fair and see who is there

Minutes from past meetings.