REGIONAL QUALITY COUNCIL KICK OFF MEETING AGENDA
FRIDAY, OCTOBER 7, 2016
9 am – 11 am
The Arc Greater Twin Cities
Hennepin Conference Room

Present: *Rod Carlson (Living Well Disability Services), Joe Cuoco (Supportive Living Solutions), Betty DeWitt (CIP), John Estrem (Hammer), Erin Paredes (Dakota County), Steve Piekarski (The Arc Greater Twin Cities), Tim Sullivan (Hennepin County), Megan Zeilinger (Dakota County)*

Minutes*: Barb Thompson*

1. **Introductions**

2. **Arc Update**
   Not a lot of updates. We are getting ready for Kayla to start on Wednesday.

3. **Update from State Quality Council Meeting**
   Attended a group late in September around the tool development. They have not completed the draft.

4. **Update on To Do's from Previous Meeting**
   Thank you for people who sent their priority lists. Steve will put out a call if there is a self-advocate or family member you think would be good, let Steve know. Put the word out if you haven't already.

   Priorities:
   1. Make up of the group, size, term, time commitment, etc. (3)
      Open meeting;
      Who do we need?
      - Self-Advocates
      - Ombudsman Office
      - Older adults?
      - Parents
      - Cultural Groups
      - Parents (school age kids)
      - Deaf and hard of hearing

      Size
      - 12-13?
      - Where we are at: 3 counties (5), 1 Advocacy Organization (2), 1 Ombudsman, 4 Providers (5)
      - 3 counties, 1 Advocacy Group, 1 Ombudsman, 2 parent/guardian/sibling/non family guardian, 2 self-advocates, 4 providers (I/DD, chronic health, aging, dual diagnosis, long term homelessness, recovery from drugs and alcohol, home care, mental health, day care)

      Workgroups?
      - As Needed
      - Possibility at moments (when needed); task oriented

- Interviews?

Term

- 2 year term/yearly commitment check in
- Renewable for another term
- Staggered membership
- Application process? Is there a way to vet a potential member of the group? Identify time when people can come on. Identify gaps when people are joining so they fill those gaps.
- What is the process when don't meet needs – 3 missed meetings in a row and then Steve talks to you

Time Commitment

- 2017 – 4 hours a month. 2 hour meeting; 2 hours outside meeting.

How Often We Meet

- Every two weeks through the end of the year.
- Monthly meetings starting in 2017 starting with 2 hour meetings.

Decisions

- Chair - It was decided that The Arc will do it
- Final Decisions – The Arc in the role as the chair and project coordinator to be the final decision maker.
- How do we agree – majority vote? All agreement – try for consensus when needed. Allow for majority wins. Allow people to speak their mind/don't argue.
- Ground Rules - Development

2. Scan of what is currently going on (3)
3. Get the word out about what we are doing – providers, counties, families, people with disabilities (2)/Marketing materials (2)

5. Continue Discussion on Shared Understanding and Agreement on How We are Going to Work Together

a) Tackle the top 3 issues

6. Next Meeting

a) November 4, 9-11 am

7. What's Happening

- Employment Practice Review Panel – in-person interviews of adults – school age last year. This year story collection through Marisa/RSS's.
- Employment capacity building cohort: interviewing students in 19 districts with I/DD ages 19-21 – all students with moderate/severe I/DD designations.
- WIOA-MCIL everyone 25+ in some minimum wage employment.
- MN Choices assessment.
- St Louis County – foster care grant (Ramsey, Hennepin, Dakota, Anoka). Home Staff, Interviewing everyone in Foster Care.
- DHS Waiver Changes.
- Disability Law Center – annual interviews with people in ICF/MR.
- Visits around contract management. ILS/SILS – Hennepin.
- Legislative auditors visiting providers – where is the money going?

Parking Lot

- Bring in Anoka, Carver, Ramsey, Washington

To Dos

- Steve will put together a Regional Quality Council Charter draft once things are a little more solidified.
- If you have examples around committees, what kind of questions do you ask potential people that are joining? Send those to Steve.
- Think of other surveys or things that are happening and send them to Steve.