METRO REGIONAL QUALITY COUNCIL MEETING MINUTES
Friday June 12th, 2020
9 am – 12pm
The Arc Minnesota
2446 University Ave West, Suite 110
St. Paul, Minnesota
Zoom

Purpose Statement: The purpose of the Regional Quality Council is to connect with and promote all communities of people with disabilities so that services and supports help them to live a life based on their hopes and dreams. The council will work together to continually monitor and improve the quality of services and supports for people with disabilities. The council seeks to improve person-centered outcomes, quality of life indicators, and to drive overall systems change.

In attendance: Angie Guenther, Tayler Guccione, Diane Sjolander, Rebecca St. Martin, Erin Paredes, Katie Elleraas, Chelsea Lorenz, Joe Cuoco, Paris Gatlin, Jeffery Nurick, Tim Sullivan, Mohamed Mourssi-Alfash, Catherine Konakowitz, Kyle Dennis, Robert Morneau, Rhonda Godfrey

Intern: Kayla Owens

1. **Introductions/What's Happening?**

2. **MRQC Charter Updates**
   - Review charter, make updates
     - Section: Purpose/Responsibilities- Missions, Purpose, Values and Goals
       - A. Values
         - a. Added; equity, diversity and inclusion
       - B. Goals
         - a. Added; Center on the interest of people with disabilities and what is important to them and for them.
         - b. Added; Explore and discover services and supports that benefit people with disabilities and their families.
         - c. Suggested add; providing information and training on service options to families and legal representation.
       - C. Purpose Statement
         - a. Mohammed-Suggested that we add a section that is more specific on the work we do around improving the quality of lives for people with disabilities (i.e. employment and staffing shortage work)
         - b. Diane – Don't want to get to specific because our work has been dynamic over time
   - Regional Quality Council Responsibilities

- Mohammed- Suggested that meetings be ran more by an appointed council member or steering committee.
- Angie will create a survey monkey about changing the structure of the council (i.e. creating a steering committee) and send it out to the council. All council members are asked to respond to the survey.
- Responsibility of Council Members
  - Added; actively provide insights, expertise, and guidance throughout the process to ensure contract deliverables, defined by the Department of Human Services, are met.
- The Metro Regional Quality Council will be led by co-chairs.
  - Added; Utilize and leverage support from the Metro Regional Quality Council Project Associate and interns.
  - Code of Conduct: add a section about where to bring concerns about MRQC employees and council members.
  - Angie will review grant to see if there is information related to evaluations.

3. **Employment Campaign Update**
   - Angie led an employment webinar on May 20th hosted by the Department of Employment and Economic Development (DEED). There were 50 viewers and lots of good feedback about how helpful the employment information was. She will be sending the webinar link with the meeting minutes. You can watch the webinar here: https://youtu.be/uHTgGxmiUk4
   - In the process of creating the first three video scripts - those will be sent out to the council for approval. If you have any feedback, please send to Angie within three business days.
   - Campaign flyer- This flyer will be used to increase awareness about the employment campaign and look for participants who want to share their employment experiences. If you have any feedback, please send it to Angie by the end of the end of today.
   - Angie signed up for a Professional Input Panel for Employment (PIPEin) engagement opportunity through the Department of Human Services. Volunteer stakeholder's provider feedback on employment services for people with disabilities.
   - Add employment educational materials, presentations from MRQC staff and reports onto website and Facebook page.
   - Campaign videos will be posted on MRQC Facebook and MRQC YouTube Channel.

4. **Moving Forward with MRQC Charter and Contact**
   - Read over charter send changes and suggestions to Angie. Will review and discuss changes at July MRQC meeting.

5. **Discuss Workgroups**
   - Angie will create an email chain for both workgroups to start chatting about the expectations of the workgroups for the charter. NO workgroups will meet. This is just a starting point to generate some conversations before next month's MRQC.
   - Council should start thinking about workgroup expectations and guidelines.

6. **Remote Meeting**

- The Arc has been monitoring the situation and following the suggestions from health specialist and Govern Tim Waltz. We will continue to meet virtually while the situation is being monitored and adjust accordingly. We currently expect to meet remotely through September (open to change).
- Rebecca- Suggests that we continue meeting virtually because its makes the meeting more accessible.
- Katie- There is a bill being prosed during special session about extending the delivery of services virtually until June 2021

7. **Notes**
   - Kyle-Public comment time for the CADI waiver application. This is a chance to provide feedback before we send the application for approval to the federal government. https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=DHS-321409

8. **What's Working/What's Not (10:55 – 11am)**

Working:

- Getting materials ahead of time to review/prepare (2)
- Keeping to our time limit
- People getting better at Zoom chat helps a lot
- I could hear everyone very well -- so much better than when I am the only one participating remotely
- Members are remembering to state their names, which is helpful

Not Working:

- New members not having a full understanding of the group's history and scope of work
- A few members dominating
- Getting stuck on details (in the weeds) and slowing down the work process
- Some council members are hard to understand, may benefit from using chat for thoughts and responses
- Had trouble accessing meeting at first but that was resolved
- Chat wasn't attended to in a timely fashion at first

Next Meeting: July 10th, 2020 from 9:00 – 11:00am