METRO REGIONAL QUALITY COUNCIL MINUTES

Friday, April 8, 2022
9 am – 11:30 am
Zoom: https://arcminnesota.zoom.us/j/83315333385?pwd=ak0rSDFrWjFBY2xmVGFvTm1SZm9uQT09

The Regional Quality Councils shall:

1. ***Support efforts and initiatives that drive overall systems and social change to promote inclusion of people who have disabilities in the state of Minnesota***
2. ***Improve person-centered outcomes in disability services; and***
3. ***Identify or enhance quality of life indicators for people who have disabilities.***

(Please Note: As the Chairperson, Jeffrey has requested that if you do not understand him please ask that he types out his statement or reply for understanding…do not pretend).

1) Welcome Introductions (10 Min) – Kerri/Jeffrey

Attended: Chelsea, Diane, Frank, Mohamed, Erin, Jeffrey, Tim
Unable to Attend: Judi Marie, Rachel, Bradford, Kyle, Rod, Katie,
Guest Speakers: Aric Greg and Liz Harri-Dennis
Staff: Kerri

- **Welcome to new MRQC member Lindsey Horowitz -- Post-Secondary Transition Specialist, Minnesota Department of Education!**
- **Ramadan has begun…Easter and Passover are around the corner…what is your favorite holiday or time of year to celebrate and what is your favorite tradition?**
  - Easter, Passover, Ramadan, spend time with family, eat good good
- **Do you like icebreaker questions or does it take too much time?**
  - Consensus is that an icebreaker question is fine as long as it is brief so we can move along and not take up too much of our meeting time together. Let's us get to know each other a little bit better.

2) Minutes from February Meeting (5 Min) -- Jeffrey

- **Questions/comments?**
  - **The requirement to travel on the job description should be clarified**
    - The Arc HR has added the following language to RQC job descriptions and will be adding to all job descriptions in the future:

> "The Arc Minnesota is proud to be an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

The Arc Minnesota is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request an accommodation, contact Human Resources at (952) 920-0855."

- Ablest language should be revised. For example, "Must be able to…"
  - This concern has been shared with HR for consideration and editing

3) **Council Officer Structure Discussion (15 Minutes) -- Kerri**
   a) **Co-chairs should both be Council Members vs a Council Member and RQC Staff**
   b) **Example of Council Member Structure**

The Region Quality Council will elect a Chairperson and Vice-Chair. Terms and duties are as follows:

- The term of the Chairperson one-year. Following the Chairperson's term, the Vice Chair will move into the Chair position for a one-year term, and a new Vice Chair will be elected.
- The new Vice-Chair will be elected by:
  - The current chair will ask for volunteers to move into the position.
  - If no volunteers, the current chair and the nominating committee will reach out to members individually to seek replacement.
- The Chairperson and the Vice Chair will co-create the agenda for each council meeting.
- The Chair will facilitate council meetings. The Chair will ensure all activities are in accordance with the purpose and guidelines of the council.
- The Chair will approve the chairpersons of any committees or workgroups, and support their work.
- The Vice Chair will perform the duties of the Chair in their absence.

***Consensus is that people like the title of Co-Chair (vs Chair ad Vice Chair), and also agree that Co-Chairs should not be RQC staff.
***Please contact Kerri is you have an interest in being a Co-Chair with Jeffrey.

4) **Collaborative Efforts – Who do we want to collaborate with and/or hear from? (10 Minutes) -- Jeffrey**
   a) **Jason Flint – email sent to see if he would be available to attend the May meeting to share updates around what is happening currently in MN related to Disability Services**
   b) **Direct Care Workforce Shortage Cross Agency Steering Committee (Linda Wolford/Kyle Dennis)**
   c) **Olmstead Implementation Office**
   d) **Ramsey County**
   e) **Other suggestions?**

Jason is working on finding the right person to present to the council and would like to know if there are specific topics of interest as they relate to the workforce shortage:

- How are creative person-centered housing options being encouraged as residential providers close homes due to staffing shortage
- Can some requirements that are in place be relaxed some to allow people options such as staff sharing
- There was an oversight that excludes people under the age of 55 from living in assisted living…they have to live in a group home
- How can all case managers be well educated so as to be able to offer alternatives and housing resources. Case Managers often ask "What do you want" when most people don't know what options are available to ask for. Case Managers should be able to educate people they support about available options so people can make informed choices.

5) **Break (10 Minutes)**

6) **Culture of Safety Refresh (90 Minutes/10a-11:30a) – Aric Gregg/Charles Young/Liz Harri**
   a) **The full RQC meeting will be from 9a-10a. The Data Action Group will meet from 10a-11:30…all are welcome and encouraged to stay for the refresher. If you are not a member of the Data action group and would like to leave the meeting at this time, you may.**

   (Please Note: a 10-minute break will be offered during the Culture of Safety Presentation)

Other

- **RQC Coordinator Job Position has been posted. Please share updated job description with your networks dire. Please direct interested candidates to Kerri at kerrileucuta@arcminnesota.org or 507-513-7615**
  - **Interview process has been started for this position. More information will be shared as it comes available.**
- **Kerri is creating a new membership/terms spreadsheet. Since this is a new contract and the fiscal year is different from before, we will make current terms begin on January 2022 and make them 1 or 2 year staggered terms.**
  - **Please let Kerri know if you have a preference in term (1 year or 2 years) if you have not already. If Kerri has not heard from you by April 15, she will stagger the terms and send out to the group for approval.**
- **Frank from the MRQC and two people from Region 10 RQC agreed to review current charters/guidelines in an effort to create one document. (10 Minutes)**
  - **First meeting was Friday, April 1, 2022.**
  - **Discussed commonalities and differences in the MRQC charter vs the Region 10 Guidelines**
  - **Started creating common format for the consolidated document.**
  - **This workgroup will meet every two weeks for an hour over the next couple of months until there is a draft ready to share with the councils.**
  - **If anyone else from the MRQC is interested, please reach out to Kerri**