MRQC MEETING MINUTES
Friday, November 11, 2022
9:00 am – 11:00 am

The Regional Quality Councils shall:

1. *Support efforts and initiatives that drive overall systems and social change to promote inclusion of people who have disabilities in the state of Minnesota*
2. *Improve person-centered outcomes in disability services; and*
3. *Identify or enhance quality of life indicators for people who have disabilities.*

(Please Note: As the associate, Jeffrey has requested that if you do not understand him please ask that he types out his statement or reply for understanding…do not pretend).

Meeting Attendance

Members: Bradford, Diane, Mohamed, Melissa, Frank, Judi Marie, Kyle, Chelsea, Rachel. Rod, Tim and Lindsey Jo

Guest Presenter(s): Taylor Guccione taylerguccione@arcminnesota.org

Arc Staff: Kerri, JoAnn, Jeffrey, (caption), Donna and Zoe

Members Attended: Diane, Mohamed, Frank, Judi Marie and Rod

Members Not Attended: Chelsea, Kyle, Melissa, Rachel, Tim, Bradford and Lindsey Jo

1) Introductions & Concerns @9am- Members and Arc staff

It was brought to our attention today that recorded transcripts of zoom meetings don't accurately capture what is being said or the context things were said in during meetings. Transcripts of zoom meetings are not uploaded. If there are transcripts, they are only used by staff. The MRQC does upload meeting agendas and or meeting minutes.

2) Presentation by Taylor Guccione (30 min) @9:25am- Taylor Guccione

Taylor introduced herself. She was previously the MRQC project associate, then interim project manager. Now she is the Region 10 Quality Assurance Project Manager. Taylor is open to joining an MRQC workgroup. She is involved with all the councils in providing them support such as:

1. Creating and giving trainings

2. Present trainings to councils especially in areas such as the 10 disability justice principles, self-advocacy and ableism
3. Creating educational materials (1 page flyers, short videos, writing video scripts, finding video participates, fact sheets, etc.)
4. Making materials accessible (plain language, face book post, alt text)
5. Community activities and initiatives that promote person center practices
6. Building advocacy skills
7. System transformation

Taylor gave a brief overview of previous quality improvement projects.
Please click on the link below to gain better insight.
Metro Quality Improvement Work - Minnesota State Quality Council (qualitycouncilmn.org)
Website content includes:

1. Annual reports tracking data page
2. Equity and social justice page:
   -3 main outcomes
   -equity glossary
   -cultural responsiveness trainings
3. Employment page:
   -we work employment campaign (short videos from various stake holders educating employers about benefits of hiring PwDs and best practices)
   -employment reports
   -employment resources (employment tip and educational handouts, webinars, links to factsheets and more resources)
   -Using Facebook as platform to advertise and share MRQC initiatives and projects and connecting with community partners outside our direct networking circle
4. Staffing shortage page:
   -resources relating to support staff best practices
   -staffing shortage survey and data analysis (retention and recruitment) results and presentations given to county workers
   -in process of surveying PwDs who hire their own staff
5. Culture of safety page:
   -policy work relating to trainings addressing prevention and orientation of direct care staff
   -Vulnerable Act redesign (making recommendations and changes)
   -track monthly maltreatment reports
6. Self-advocacy
   -holding events (advisory committee, calling all self-advocates meetings, parent panels, happy hours)
   -create resource page full of helpful information
   -Self advocacy Super Hero conference
   -focused on youth and young adults with disabilities
   -toolkits, videos and workbooks (defining self-advocacy and its importance)

More resources (videos, webinars, etc.)
-how to use zoom
-voting (voting rights, where to get help with voting, etc.)

Jeffrey asked about the blogs he wrote. Two blogs were posted on the MRQC Facebook page and also shared with Olivia (manager of Peer to Peer Mentor program). Taylor and Hannah have copies of all the blogs. The blogs may be posted on the Arc Job Board in future. Taylor is working on the "Employment Campaign Awareness" blog project which has set froth its action plan. This project is something the MRQC could partake in.
Taylor will join the employment workgroup at our next December 9th 2022 meeting.
The resources containing Angie's (former MRQC coordinator) name will be changed to only contain MRQC general contact information. Angie might be interested in joining the MRQC as a volunteer or member.

3) **Break time (5 min) @10:10am**
   Time to refill coffee, grab a snack, go to the toilet, get some fresh air, move the body, etc…

4) **Join your breakout room workgroup & decide on a project idea (30 min) @10:20am**
   There will be 2 breakout rooms, each assigned to a project topic.

   <u>Members & Workgroups-</u>
   Diane- culture of safety & Housing
   Chelsea- Housing
   Rod- staffing shortage
   Kyle- Housing
   Melissa- employment
   Frank- Housing
   Mohamed- culture of safety & employment
   Judi Marie- culture of safety & employment
   Bradford-
   Lindsey Jo-
   Tim- culture of safety
   Rachel-

   <u>Workgroups so far:</u>
   - **Employment workgroup**: Judi Marie, Mohamed, Kerri, Jeffrey, Donna and Zoe
   - **Housing workgroup**: Diane and JoAnn
   - **Staffing (DSPs & PCAs) Shortage workgroup:** Rod is joining
     The first scheduled meeting for this workgroup will be held on November 18, 2022 from 10am to 12pm.
     Down below is the zoom link for the meeting.

Join Zoom Meeting
https://arcminnesota.zoom.us/j/82319093649?pwd=dEpnYUYrMGJOekZJRWNwQ05ubEU0dz09
Meeting ID: 823 1909 3649
Passcode: 843087

5) **Exit breakout rooms & rejoin entire group for discussion (10 min) @10:50am**
   - Share what was discussed in each workgroup with the rest of the members.
     Workgroup Discussions:
     Please read attached employment workgroup meeting minutes for recap.
     Please read attached housing workgroup meeting minutes for recap.

Other Things to Share & Reminders for next time

- Active recruiting of new members.
  If anybody can think of an individual they would recommend that would make for a worthwhile member for the council, please let me know. Or if anybody has any suggestions on how or where (agencies or organizations) to start recruiting people, feel free to share your ideas.
- Feel free to share any resources or findings that might be helpful for us to know about pertaining to our project topics or anything else of interest.