Arrowhead Regional Quality Council

Meeting Minutes

Meeting Date: Thursday February 24, 2022

Meeting Location: Virtual (Zoom) 9:00 am to 10:00 am

Agenda:

Greetings and Introductions

- All council members shared why they are a part of the ARQC and a place they would rather be this day to beat the winter blues.

Culture of Safety

- Becky L. updated the council on her meeting with Aric Gregg regarding reconnecting with the Culture of Safety.
- Aric Gregg would like to attend our ARQC meeting or set up a time for another meeting to present an update and refresher on Culture of Safety work, and the next steps going forward.

Discussion: The council discussed the possibility of having Aric come to present and if this would be helpful. Some members thought this would be a good idea since it had been some time since working with the Culture of Safety projects. There was discussion on whether to use our ARQC meeting or schedule separate meetings for this. The council decided Becky L. will set up a meeting with Aric Gregg for our next ARQC meeting 3-31-22, and that meeting would start at 8:30 am instead of 9:00 am to allow for his presentation.

ARQC Guidelines

- Becky L. read the ARQC guidelines to the council then asked for thoughts and suggestions from council members.

Discussion: Becky L. explained that the ARQC guidelines had not been updated for some time, and since we will be recruiting new members soon, it would be helpful to review this document with the council and get approval to change and update it. Becky L. asked about the decision-making process point system to disagreements, and how often that has been used in the past. Members explained it is rarely used but is or can be helpful if disagreement arise or to get a group census on projects. The council agreed that Becky L., Beth J., and Laurie B. would update the ARQC guidelines and then redistribute them out via email for review from council members.

Work Groups

- Becky L. discussed work groups, asked council members to share their experience, and asked if people are still interested in participating in them –some examples being quality improvement projects, PCP training, data action, and Culture of Safety projects.

Discussion: Some council members stated they enjoyed work groups, it gave a focus to the council, and that more work got done when in smaller groups. Olivia B., Kristie B., and Josh H. had all previously been part of work groups during their tenure on the council. It was decided the ARQC will continue to do work groups as needed.

Outreach Update

- Beth J. explained she has made some initial phone calls to BIPOC individuals and is working to set up in-person meetings to discuss the ARQC, council membership, and ways to collaborate.
- Beth J. asked council members for suggestions on membership and/or people to contact from BIPOC communities. Beth J. asked council members to email her at bjohnson@arcnorthland.org. with any suggestions.
- Beth J. briefly discussed virtually attending Disability Advocacy Day at the Capital on 2-22-2022.

RQC Update

- Not much to report from Metro and Region 10
- Kerri L. continues to fill positions, and help develop the West Central office, in hopes of having it up and running smoothly by summer 2022.

Questions/Other

- Laurie B. asked about the ARRM & MOHR Disability Services Day at the Capital, how to sign up, and what date that was being held. Josh H. was able to answer that question; he informed us it is taking place March 8th and you can register on the ARRM & MOHR website.
- Laurie B. discussed recent meetings/ conversations with Rachel Freeman from Communities on Integration regarding PCP. She explained that Rachel had some PCP materials that she was willing to share. Rachel also had some ideas on ways for smaller agencies to have access to PCP Training and materials. Laurie B. will continue to meet with Rachel to collaborate on best practice and delivery of service.

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- **Attendance**

Name	Member Representation	Present Y/N
Becky Lambert	Arc Northland	Y
Laurie Berner	Arc Northland	Y
Beth Johnson	Arc Northland	Y
Ruth Rowenhorst	Carlton County	N
Kristie Buchman	Choice Unlimited	Y
Olivia Bonander	Cook County	Y
Michelle McDonald	Lake County DAC	N
Kate Wallin	Self-Advocate	Y
Tara Wilson	Self-Advocate	N
Heath Maki	Self-Advocate	N
Sara Beauchene	DHS	N
Beth Swanson	Lake County	Y
Patty Johnson	RSI	N
Amy Patenaude	St. Louis County	N
Becky Jakubek	Self-Advocate	N
Josh Howie	Trillium Services	Y
Ann Dahl	Udac	Y
Others Present:		
Mary Martin		Y
Nicole Lind		Y