# Region 10 Quality Council Minutes -- 10/18/2018

Attendance: Leann Bieber, Beth Honecker, Ann Lazzara, Kyle Mullen, Harry Nevling, Mary Pieper, Dee Sabol, Matthew Shoen, Judy Young, Josh, Linda Driessen, Shelly Maciujec, Harry Nevling, John Gamble, Steve Guerra,
Absent: Emily Miller, Lisa Harrison-Hadler, Emma Edwards, Lynnsey Standahl, Jodi Johnson, Anita Otterness, Lisa Harvey Marita Buehler, Shannon Smith
Staff: Kerri Leucuta, Karen Larson
Fiscal Host: Buff Hennessey
SQC Staff: Dan Zimmer

1. Call Meeting to order: Mary Pieper
2. Welcome New Member Stephen Guerra
3. Introductions
4. Congratulations to Dee Sabol for her Region 10 Regional Quality Council representative on the State Quality Council.
5. Motion made by to approve the 8/16/2018 R10 Region Quality Council meeting minutes made by Stephen Guerra and second by LeAnn Bieber.
6. Manager and Coordinator Report Kerri and Karen
    a. Three Community Conversations was completed in partnership with the Systems Improvement Workgroup and Diversity Council.
        i. August 22
        ii. September 5
        iii. September 25
    b. Karen and Kerri presented to Bear Creek Staff September 17, 18,and 21
    c. Kerri attended the 2018 Minnesota Gathering – September 25-26, 2018: Great presentation and information.
    d. Karen participated as an exhibitor at the 2018 Provider Network Conference – October 2, 2018
    e. Karen coordinated a Rice County Legislative Forum – October 9, 2018: 2 Legislators and 20 people attended the event
    f. Kerri attended a Two Day Event on Developing a Statewide Strategy for Becoming a Person Centered System - Oct 9-10, 2018: Great presentations and information.

7. Demo of reports from Agile Apps
    a. Agile Apps reports brought up: Number of closes and question #1 answers.
        i. What would the council want for reports?
        ii. What would be useful to the council?
        iii. What is working in OUR region?
        iv. What are the barriers in OUR region?

v. There reports need to be shared with SQC
vi. Scoring: we are getting ratings on how the person feels: even if the data they share does not match the person's rating.
vii. Team reviews will get the team's perspective and the person's perspective.
    1. We are working on process and steps to completing the team reviews.
viii. It will be nice to see analysis of the data collected.
ix. Inaccurate data on the database: needs to be addressed.
x. The summary goes back to the person when we are completed.
xi. Think about doing a 30/60 days survey after the review?
xii. What happens if the person does not share the summary?
    1. What if we ask and get permission to share the review with the person's team?

8. Systems Improvement workgroup report: Linda Driessen
    a. Three Community Conversations was completed in partnership with the Systems Improvement Workgroup and Diversity Council.
        i. August 22: September 5: September 25
            1. The goal of the Community Conversations was to have community members come to the events and share what they need to have people with disabilities more involved with their businesses. Most of the folks that came to the event were involved in the disability community.
            2. The workgroup is looking to hold community conversations at churches, rotary, Kiwanis, chamber of commerce.
                a. Suggestion: Mayo High School had a job fair for Student Jobs: Suggestion: maybe have a booth at this event.
                b. Suggestion: Check out community calendars.
9. Person Center Quality Review workgroup: Karen Larson
    a. Guardian consent form update. Guardians must now give written consent before the review starts.
        i. Jason Flint/DHS is going to put together a letter to go out to provider and put information on the MN DHS web site.
    b. Feedback forms review: good suggestions for increasing return rate.
        i. Update feedback forms with toll free number, fax number, and web site information. Add the forms to the website.
    c. Suggestion: Hold a Quality Reviewer refresher/ appreciation event: January?
10. Web site
    a. Currently in repair mode.
11. SQC report: Dan Zimmer
    a. Thank you Dee for applying and getting appointed to the SQC
    b. We have new members


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c. Fall recruiting: 7 new members needed: application must be in by 10/31/2018.
    i. Steering Committee will review applications in November.
    ii. We need more applications from Individuals with disabilities and County members.
    iii. LeAnn will be stepping down from the SQC after the November meeting. LeAnn stated she is stepping down so that other leaders can step forward.
    iv. All SQC meetings and workgroups are open to the public.
    v. Application process: Application goes to Secretary of State-Steering Committee makes recommendations to the Secretary of State- Secretary of State appoints the new member. Usually takes 2-3 months for appointment is complete-trying to speed up the process.
    vi. Appointments are a two-year term.
    vii. Region 10 RQC appointments: Dee Sabol
d. Legislation from the SQC is being pushed back a year
e. New mission, vision and values have been written and approved by the SQC.
f. Next SQC meeting November 16, 2081

12. Once Around
    a. Beth: Arc Tech Fair: November 3, 2018 at the Heinz Center
    b. Buff: Legislative Candidate Forum: October 22, 2018 at Christ Lutheran Methodist Church
    c. LeAnn: Special Olympics Trick of Treat Night: October 24, 2018 at the Rochester Alternative Learning Center: would like more people to have a table at the event.
    d. Josh: Self Advocate State Conference March 8-9 2019 at Mystic Lake.
13. Next meeting: December 20, 2018 at Cardinal of Minnesota

Minutes recorded by Karen Larson


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