Region 10 Regional Quality Council
June 27, 2019 Meeting minutes

Attendance: Josh Burt, Shelly Rohe, LeAnn Bieber, Anita Otterness, Lisa Harvey, Beth Honecker, Mary Pieper, Dee Sabol, Judy Young, Jodi Johnson, Emily Miller (Phone)
Unable to Attend: Marita Buehler, Linda Driessen, Emma Edwards, John Gamble, Stephen Guerra, Lisa Harrison-Hadler, Ann Lazzara, Carolyn Olson, Matt Schoen
Staff: Kerri Leucuta, Polly Owens, Karen Larson

1. Call to order by Mary Pieper
2. Introductions: Mary Pieper
3. Approval of the 5/16/19 Minutes: Mary
    a. Motion to approve the minutes by Lisa Harvey and second by Dee Sabol.
4. Manager and Coordinator report: Reviewed by council. Kerri:
    a. Report reviewed by council members. Kerri updated folks on the following topics: Discussion of definition of team review and naming the two different reviews. Rochesterfest: Magic of Service event where Arc MN SE and R10RQC had an informational booth. KIMT TV covered the event. The quality Reviewer refresher course and Pizza party will be held on July 25, 2019 from 4-6:00 pm at Cardinal of MN.
5. Meeting Guidelines Review and Vote: Kerri
    a. System Improvement workgroup reviewed their section. Kerri will type up their changes send out to the committee. Executive Committee discussion. Executive committee members will be Chairs of the workgroup, Chair of the R10RQC, Vice Chair of the R10RQC and RQC Staff. Executive committee would meet the opposite month of the R10RQC. First meeting will be on July 18, 2019 from 2:20-3:30 pm location to be determine. At the last RQC meeting, R10RQC reviewed and made changes to the Guideline document; except for the workgroups. Workgroups were to look at their section and make changes as needed. Lisa recommended that the language in the Guidelines document be more user friendly/plain language. Polly and Kerri to go through the document, make changes, bring to the executive committee to review and then bring the document to the R10 RQC August meeting to vote on.
6. Annual Conference Planning Committee Discussion: Kerri
    a. Annual conference was scheduled to occur on May 31, 2019 at the U of MN campus downtown Rochester. Event was canceled due to low registration numbers. When folks were asked why this did not work, some response were: Downtown, parking, topic already covered, school ending, graduation parties, and last Friday of the month. Motion was made by Dee: Create an ad hoc Conference Planning Committee and a second by LeAnn and all approved with no abstentions. Kerri will send out an email to the RQC to see which members are interested in serving on this committee. Lisa, Polly, Mary, Judy and Karen as staff stated that they would like to be on the committee
7. SAM Conference Update: Josh and Karen
    a. 97 people registered and 94 people came. Opening event with Alicia Munson and Katie McDermott gave a legislative advocacy opening session, working shops, Exhibitor hall with 6 booths, BINGO, DETS graduation, Sit down dinner, dance and door prizes. DETS is Disability Equality Training Series. 25 self-advocates graduated from the training and participated in the graduation ceremony at the conference.
8. 2019 QA Quality Improvement Projects: Polly
    a. Projects funded were: Growing plants Growing lives: West Concord accessible park: Winona ORC: supporting people with mental health issues: Ironwood Springs: Exercisability: Ability Building Center: and Art Makers in Dundas.
    b. Developing a training program 101: Waivers
    c. Betsy Gadbois: Doing a training on MAPS and PATH 0n 8/7-8/2019
    d. QA Status: QA is in the legislation no changes

9. Systems Improvement Workgroup Update: Kerri
    a. The System Improvement went over their section of the guidelines
    b. Community Conversation: Holding one in Houston County. Wrap up and share the information with the group.
10. Person Centered Quality Review Workgroup Update: LeAnn
    a. Went through their section of the guidelines and made changes.
    b. The PCQR Workgroup is reviewing materials on a macro basis.
        i. Collecting stories: What is happening that is good and bad. What has impacted my life since having a quality interview? No one else does the stories.
        ii. Stories to DHS: telling them this is what is happening.
        iii. Stories to Legislators: show them where the gaps and barriers are and what people really need.
        iv. Prove why RQC is important and needed.
        v. Description: The person says I hate my job but then rates they have full control.
        vi. Team Review: Interview the person and their team
        vii. Single Review: Interview the person and the report goes to the person.
11. State Quality Council Update: Dee
    a. The RFP for the manager position (Dan Zimmer) was not picked up. No manager until the RFP is picked up: DHS is saying it will be September. DHS staff will fill in and help out at the meetings.
12. Once Around/Adjourn

Minutes Recorded by Karen Larson